Towns County Board of Education

DATE: November 6, 2024

TO: Principals & Supervisors

CC: Clerks

FROM: Central Office

RE: Payroll Schedule

The schedule below will be followed for payroll.

Cut-Off	Timesheets Due	Payroll Goes Out
October 31, 2024	November 8, 2024	November 21, 2024 - Thursday
November 30, 2024	December 6, 2024	December 19, 2024 – Thursday
December 31, 2024	January 15, 2025	January 27, 2025 – Monday
January 31, 2025	February 14, 2025	February 27, 2025 - Thursday
February 28, 2025	March 14, 2025	March 27, 2025 – Thursday
March 31, 2025	April 15, 2025	April 24, 2025 – Thursday
April 30, 2025	May 15, 2025	May 27, 2025 – Tuesday
May 31, 2025	June 13, 2025	June 26, 2025 – Thursday
June 30, 2025	July 15, 2025	July 28, 2025 - Monday
July 31, 2025	August 15, 2025	August 28, 2025 – Thursday
August 31, 2025	September 15, 2025	September 25, 2025 – Thursday
September 30, 2025	October 15, 2025	October 27, 2025 – Monday
*October 31, 2025	TBA	November TBA, 2025
*November 30, 2025	TBA	December TBA, 2025